

# Toft Parish Council

## Notice of the 747th meeting of Toft Parish Council on Monday 9 April 2018 at 7.00 pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and any may speak under the Open Public Session item and make representation to the Council on items on the agenda

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



LG Stoehr (Clerk) 3/04/18

### AGENDA

#### Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
  - 1.1 To approve written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the last meeting
3. To consider any matters arising from the last or a previous meeting including
  - 3.1 (4.2) Statutory guidance on Local Government investments
  - 3.2 Allotments registration and management<sup>(JM)</sup>
  - 3.3 (7.0.9) Parking on grass verges
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
  - 4.1 Slater Gordon Personal Injury Claim
5. Finance, Procedure and risk assessment and use of delegated powers
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 Play inspection reports
  - 5.3 To consider any matter which is urgent because of risk or health and safety
6. To consider any Planning or Tree works applications or related items received
  - 6.1 Planning applications
  - 6.2 SCDC decisions to note
  - 6.3 Tree works applications
7. Members items and reports for information only unless otherwise stated
  - 7.1 Allotments<sup>(JM)</sup>
  - 7.2 Village Maintenance<sup>(AT)</sup>
  - 7.3 Highways including outcome of LHI application<sup>(AT)</sup>
  - 7.4 Toft People's Hall<sup>(GP)</sup>
  - 7.5 Footpaths<sup>(EM)</sup>
  - 7.7 Defibrillator report<sup>(PEE)</sup>
  - 7.8 Lot Meadow – proposal to approve final proof of the Lot Meadow notice board and to ask Clive Blower to install it for the Spring weekend<sup>(PEE)</sup>
  - 7.9 To consider arrangements for the Annual Parish Meeting

8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 9 April 2018

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
2. To approve the minutes of the meeting on 5 March 2018 - attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (4.2) Statutory Guidance on Local Government Investments  
Deferred at the last meeting.
- 3.2 Allotments registration and management<sup>(JM)</sup>
4. Correspondence
- 4.1 Slater Gordon Personal Injury Claim
5. Finance, Procedure and risk assessment and use of delegated powers  
None at the time of writing.
- 5.1 To consider the finance report and approve the payment of any bills  
Attached. Late invoices will be brought to the meeting.
- 5.2 Play inspection reports
- 5.3 To consider any matter which is urgent because of risk or health and safety
- 6.1 Planning Applications received  
\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>  
  
None at the time of writing.
- 6.2 SCDC Decision Notices
- 6.2.1 S/4446/17/FL – 11 Brookside – Proposed conservatory – Withdrawn.
- 6.2.2 S/4448/17/LB – 11 Brookside – Proposed conservatory, listed building consent – Withdrawn.
- 6.2.3 S/0235/18/FL – 32 School Lane – Loft conversions with a pitched roof, single storey rear extension and front porch – Permission granted.
- 6.2.4 S/0467/18/DC – Meridian Court, Comberton Road – Discharge of conditions 3 (Materials), 4 (Traffic management plan), 7 (Hard and soft landscaping), 9 (Arboricultural method statement), 10 (Surface water drainage) and 11 (Surface water drainage) of planning permission S/0496/17/FL – Permission refused.
- 6.3 Tree works  
Tree works applications are now available to view on the SCDC portal.  
None at the time of writing.
7. Members' items and reports for information only
- 7.1 Allotments<sup>(JM)</sup>
- 7.2 Village Maintenance<sup>(AT)</sup>
- 7.3 Highways including outcome of LHI application<sup>(AT)</sup>  
CCC have written:

“The approved prioritised list of LHI 2018/19 applications, based on the Member Panel assessments is attached.

This has now been approved by the Highways and Community Infrastructure Committee and the decision will be formalised on the 20th March 2018.

The applications above the red dotted line have been allocated funding.

The funding will be available from 1st April 2018 and a member of the Highway Projects team, from the relevant area, will contact you soon after to agree a timescale for completion of your approved scheme. Formal acceptance of your financial contribution, along with any ongoing operational or ownership responsibilities, will be required by 31st May 2018, otherwise your funding may be reallocated to the next scheme on the prioritised list.”

- 7.4 Toft People’s Hall <sup>(GP)</sup>
- 7.5 Footpaths <sup>(EM)</sup>
- 7.7 Defibrillator report <sup>(PEE)</sup>
- 7.8 Lot Meadow – proposal to approve final proof of the Lot Meadow notice board and to ask Clive Blower to install it for the Spring weekend  
Cllr Ellis-Evans to report.
- 7.9 To consider arrangements for the Annual Parish Meeting
- 8. Closure of meeting

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Apr-18

Summary of previous month

Balance brought forward 67,636.99

Adjustments

Expenditure approved at previous / between meetings

LGS SERVICES	ADMIN SUPPORT	-456.51
MADINGLEY MULCH	PLAY BARK	-183.00

Credits

PLOT 4A	ALLOTMENT RENT	5.00
HISCOX INSURANCE	CLAIM - ROCKER	669.09

Total Adjustments 34.58

Balance revised after adjustments £67,671.57

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	67,671.57	69,037.84	-1366.27
CBS Account	0.00	0.00	
Total	67,671.57	69,037.84	-1,366.27

Expenditure for approval

£

TOFT PEOPLES HALL	ROOM HIRE	15.00	
RPM	ROCKER INSTALL	312.00	
LG STOEHR	SALARY	78.02	
NEST	PENSION	78.02	DD
LGS SERVICES	ADMIN SUPPORT	433.73	
	<i>Sub-Total</i>	<u>916.77</u>	
	Balance C/F	<b>66754.80</b>	

Gail Stoehr  
Responsible Financial Officer

Notes:

*Late invoices will be brought to the meeting*