


Toft Parish Council

Clerk to the Council, Mrs Gail Stoehr, 30 West Drive, Highfields Caldecote, CB23 7NY
Tel 01954 210241 Email clerk@toft.org.uk or toftpc@lgs-services.co.uk

Notice of the 722nd meeting of Toft Parish Council on Monday 7 March 2016 at 7.00pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and may speak under the Public Participation item

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder


Mr M Yeadon, Chairman, 01/03/2016

AGENDA

Open public session including reports from the County and District Councillors

Kathryn Slater, Eclipse Planning Services – residential development proposal in Toft

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the meeting on 1 February 2016 and the confidential minutes
3. To consider any matters arising from the last or a previous meeting including
 - 3.1 (Open) Residential development proposal in Toft
 - 3.2 (4.1) Members' responsibilities (to include allotments)
 - 3.3 (4.1) Allotment agreement - to consider numbering
 - 3.4 (4.2) Quotations for Lot's Meadow
 - 3.5 (4.3) Litter bin outside the shop
 - 3.6 (4.4) To consider whether the Parish Council wishes to commemorate the Queen's 90th birthday – report back on consultation with village institutions
 - 3.7 (4.6) Pension automatic enrolment arrangements
 - 3.8 (6.3) To consider report and quotation for cherry tree on the Green
 - 3.9 (6.3) Report on Hardwick Road junction and to consider action required, if any
 - 3.10 (8.5) Dog bin in School Lane
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
 - 4.1 S106 agreement – land at 2 Hardwick Road, Toft
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 Play inspection reports ^(PG)
 - 5.3 To consider any matter which is urgent because of risk or health and safety
 - 5.4 Beacon lighting event ^(MY)
6. To consider any Planning or Tree works applications or related items received
 - 6.1 Planning applications
 - 6.2 SCDC decisions to note
 - 6.3 Tree works applications
7. Members items and reports for information only unless otherwise stated
 - 7.1 Village Maintenance ^(AT)
 - 7.2 Highways ^(AT)
 - 7.3 Toft People's Hall ^(GP)
 - 7.4 Footpaths ^(JM)
8. Closure of meeting

Clerk report to Toft Parish Council meeting on 7 March 2016

Kathryn Slater of Eclipse Planning Services, Ramsey, will attend to give a presentation on the plans for a residential development on land west of Hardwick Road. She writes:

I am a planning consultant acting on behalf of Mr and Mrs Tebbit who own the site located to the west of Hardwick Road, Toft as shown on the attached site location plan.

My clients propose to submit a planning application to South Cambridgeshire District Council for residential development on this site. Prior to the submission of the application my clients would like to arrange to meet with Toft Parish Council to discuss their proposals and the scope and nature of the contributions that the Parish Council would seek from such a development proposal in terms of the S106 Agreement.

1. To approve written apologies and reasons for absence – Apologies have been received from Cllr McCarten (out of parish).
2. To approve the minutes of the meeting on 1 February 2016 and the confidential minutes (attached)
3. To consider any matters arising from the last or a previous meeting
 - 3.1 (Open) Residential development proposal in Toft
 - 3.2 (4.1) Members' responsibilities (to include allotments)
 - 3.3 (4.1) Draft allotment agreement – to consider numbering
 - 3.4 (4.2) Quotations for Lot's Meadow ^(PEE)
 - 3.5 (4.3) Litter bin outside the shop ^(GP)
 - 3.6 (4.4) To consider whether the Parish Council wishes to commemorate the Quenn's 90th birthday – report back on consultation with village institutions
 - 3.7 (4.6) Pension automatic enrolment arrangements
 - 3.8 (6.3) To consider report and quotation for cherry tree on the Green
The following report and quotation has been received from Peter Oakes:
Species: Cherry Tree
Location: Toft Village Green
The tree above has some rot at the base and in the primary root system on the South East side which is heading towards the road. Although a reasonable amount of reaction wood has been produced on the North West side of the trunk, due to the trees location and lean, i would recommend its removal. If a removal is out of the question then a crown reduction of approximately 1.5-2 meters would be an appropriate course of action for the near future.
The cost for either a removal or reduction would be £80.00 plus VAT
 - 3.9 (6.3) Report on Hardwick Road junction and to consider action required, if any
- 4.1 S106 agreement – land at 2 Hardwick Road, Toft
Two members to be appointed to sign both copies
5. Finance
 - 5.1 To consider the finance report and approve the payment of any bills – attached. Late invoices will be brought to the meeting.

Other:

(6.1) The subscription to ACRE was paid in 2014 and 2015. Does the Parish Council wish to renew?

(8.5) Dog bin on School Lane

Heidi Duffett of SCDC has written:

Thank you for your letter requesting a new dog bin along School Lane in Toft.

Currently there is a litter bin along School Lane, this can be used for dog waste as well as litter.

So I do not agree that a dog bin is necessary.

5.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.

6. Planning

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on

<http://plan.scamb.gov.uk/swiftlg/apas/run/wchvarylogin.display>

6.1 Planning Applications received
None at the time of writing.

6.2 SCDC Decision Notices

6.2.1 S/2110/15/LB – 61 High Street – Replacement of 3 ground floor windows on front elevation, 1 ground floor window and 1 door to rear elevation and 2 windows on rear extension – Permission refused.

6.2.2 S/2643/15/FL – 58 School Lane – To create box dormer to front elevation and convert disused garage to living accommodation – Permission granted.

6.2.3 S/2366/15/FL – 14 Mill Lane – Single storey front side and rear extensions – Permission granted.

6.2.4 S/0158/16/PN – Bennell Farm, West Street – Agricultural building for storage of hay straw and machinery – prior notification

6.2.5 S/1719/14/DC – Cambridge Meridian Golf Club – Discharge of conditions 3 (Materials), 4 (Landscaping), 10 (Ecological enhancement), 11 (Renewable energy), 12 (Water conservation), 13 (Fire hydrants), 14 (Soakaway) of planning permission S/0026/11 for erection of overnight accommodation and extension to existing clubhouse - Approved

6.2.6 S/0384/15/FL – 7,15,17,21,23,25,29 and 37 High Street – Installation of external wall insulation to front rear and gable end walls – Permission granted.

6.3 Tree works – none at the time of writing

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Mar-16

Summary of previous month

Balance brought forward 41,360.38

Adjustments

Expenditure approved at previous / between meetings
 COMBERTON PC DITCH CLEARANCE -271.75

Credits

Total Adjustments -271.75
 Balance revised after adjustments £41,088.63

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	40,441.25	41,490.00	-1048.75
CBS Account	647.38	647.38	
Total	41,088.63	42,137.38	-1,048.75

Expenditure for approval

		£
CCC	STREET LIGHTING	911.78
PETER OAKES	TREE WORKS	1140.00
	SALARY	106.55
LGS SERVICES	ADMIN SUPPORT	409.96
HMRC	PAYE/NIC	79.80
LGS SERVICES	ADMIN SUPPORT	399.37
	<i>Sub-Total</i>	<i>3047.46</i>
	Balance C/F	38041.17

Gail Stoehr
 Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting