

Toft Parish Council

Notice of the 758th meeting of Toft Parish Council on Monday 1 April 2019 at 7.00 pm in The People's Hall, Toft

The Public and Press are invited to be present and Members of the Parish are welcome to attend and any may speak under the Open Public Session item and make representation to the Council on items on the agenda

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr (Clerk)
25/03/19

AGENDA

Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations and to grant any dispensation as appropriate
2. To consider arrangements to fill vacancies on the Council
3. To approve the minutes of the last meeting
4. To consider any matters arising from the last or a previous meeting including
 - 4.1 (4.1) Resident – removal of communal bin from the village ^(District Cllr Chamberlain)
 - 4.2 (4.2) Registration of protected village amenities under the Local Plan
 - 4.3 (5.4) Neighbourhood Planning – to consider report and what action to take if any ^(EM)
 - 4.4 (6.2) Resident request for a baby swing
 - 4.5 (6.5) Assets Walk – to consider when this should take place
 - 4.6 (Open) To consider a Resident's suggestion that there should be a village litter pick
5. To consider any correspondence received since the last meeting requiring the Council's attention
 - 5.1 CCC – Local Validation List consultation
 - 5.2 Cambridgeshire and Peterborough Minerals and Waste Local Plan further draft consultation
6. Finance, Procedure and risk assessment and use of delegated powers
 - 6.1 To consider the finance report and approve the payment of any bills
 - 6.2 Play inspection reports
 - 6.3 To consider any matter which is urgent because of risk or health and safety
 - 6.4 To consider date and arrangements for the Annual Parish Meeting
7. To consider any Planning or Tree works applications or related items received
 - 7.1 Planning applications
 - 7.1.1 S/0822/19/DC – Bennell Farm, West Street – Discharge of condition 17 (Travel Plan) of planning application S/1812/17/OL for outline planning application for up to 90 dwellings and associated infrastructure works (all matters reserved except for access)
 - 7.1.2 S/0819/19/FL – 64 High Street – Demolition of existing thatched annex and erection of replacement single storey annex to the front of the property
 - 7.2 SCDC decisions for information
 - 7.3 Tree works applications
 - 7.3.1 S/1020/19/TC – 3 Farmers End
8. Members items and reports for information only unless otherwise stated
 - 8.1 Church wall report ^(MY)
 - 8.2 Village Maintenance ^(AT)

- 8.3 Highways ^(AT)
 - 8.4 Toft People's Hall ^(JM)
 - 8.5 Footpaths including Lost Highways^(EM)
 - 8.6 Defibrillator report ^(PE)
 - 8.7 Toft website and emails – to consider a resident's suggestion that the Parish Council website and email move from a shared server to a virtual private server at a cost of approximately £250.00 ^(MY)
9. Closure of meeting

Clerk report to Toft Parish Council meeting on 1 April 2019

All actions arising from the last meeting have been carried out.

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
2. To consider candidates to fill vacancies on the Council
3. To approve the minutes of the meeting on 4 March 2019 – attached
4. To consider any matters arising from the last or a previous meeting
- 4.1 (4.1) Resident – removal of communal bin from the village
Cllr Chamberlain writes “Please accept my apologies for the delay in replying, I have been away on holiday in India with very limited access to e-mails.

Prior to going on holiday I had spoken with Mike Hill who was then Director of Environmental Services who assured me that he would let me have a note confirming the actions which had been taken. On the day before I left home we had a full Council meeting at which it was approved that Mike Hill would become Interim CEO following the agreed early retirement of Beverly Agass so I imagine that this has fallen down his list of priorities.

The situation is that following the successful introduction of home collections all community waste bins have been removed in an effort to save money. I understand that there was a note advising Parish Councils of this change some months ago.

I will be meeting with Mike Hill later today and will remind him of his requirement to explain fully.”

- 4.2 (4.2) Registration of protected village amenities
SCDC’s response is awaited and will be brought to the meeting if received.
- 4.3 (5.4) Neighbourhood Planning – to consider report and what action to take if any
Proposed at the last meeting. Cllr Miles to bring information and a report to the meeting.
- 4.4 (6.2) Resident request for a baby swing
Proposed at the last meeting.
- 4.5 (6.5) Assets Walk – to consider when this should take place
Deferred at the last meeting.
5. Correspondence
- 5.1 CCC Local Validation List consultation
“Consultation on the proposed 2019 revision of the Local Validation Guidance List and Local Validation Check List for planning applications for the County Council’s own development and for waste development.

We are consulting you in addition to Councillors, other applicants and their agents, statutory consultees, and parish councils on the proposed draft revised documents. The consultation period will run for 6 weeks from 28 February 2019 until 11 April 2019. The draft revised documents on which we seek comments are attached.

The existing Local Validation List June 2017 and the accompanying Local Validation Guidance List: Guidance for applicants and their agents on the Local Validation List (June 2017) and supporting documents are displayed on the County Council's website at: <https://www.cambridgeshire.gov.uk/business/planning-and-development/planning-applications/submitting-a-planning-application/>

Please send all comments that you may wish to make to:- County Planning, Minerals and Waste, Box No SH1315, Shire Hall, Cambridge, CB3 0AP or by e-mail to planningdc@cambridgeshire.gov.uk by 11 April 2019. All comments received by 11 April 2019 will be taken into consideration, summarised and reported together with the proposed finalised Local Validation List and the Local Validation Guidance List to the Council's Planning Committee. We are working towards reporting to the Planning Committee of 16 May 2019."

5.2 Cambridgeshire and Peterborough Minerals and Waste Local Plan further draft consultation

Cambridgeshire and Peterborough Minerals and Waste Local Plan Further Draft Consultation - 15 March 2019 to 25 April 2019

"Cambridgeshire County Council and Peterborough City Council (we) are preparing a joint Minerals and Waste Local Plan (MWLP) which will replace the current adopted joint plans.

This new MWLP will look forward to cover the period to 2036, and will consider the land use planning policies and allocations that will be needed to guide minerals and waste management development over this period in Cambridgeshire and Peterborough. It will consider the provision we need to make in order to ensure that there is a continuity of mineral to support planned growth; as well as sufficient capacity to manage all types of waste which will be arising from development, and existing and new communities.

We are writing to inform you that we are consulting on the **Further Draft** version of the joint **Minerals and Waste Local Plan**, and your views on the preferred options would be welcome. This consultation is undertaken under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012. There will be further opportunities to give your views as work progresses.

The consultation starts **15 March 2019** and closes at **11:59pm on 25 April 2019**.

The Further Draft Plan, along with a number of supporting documents, including a Sustainability Appraisal and Habitats Regulations Assessment, are available to view online at cambridgeshire.gov.uk/mwlp or peterborough.gov.uk/mwlp."

The Further Draft Plan and supporting documents are also available to view at the following offices:

Cambridgeshire County Council	and,	Peterborough City Council
Shire Hall (Reception)		Town Hall (Reception)
Castle Hill		Bridge Street
Cambridge		Peterborough
CB3 0AP		PE1 1HF

6. Finance, Procedure and risk assessment and use of delegated powers

6.1 To consider the finance report and approve the payment of any bills
Attached. Late invoices will be brought to the meeting.

6.2 Play inspection reports – to be reported to the meeting.

6.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.

6.4 To consider date and arrangements for the Annual Parish Meeting

7.1 Planning Applications received

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on
<http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

7.1.1 S/0822/19/DC – Bennell Farm, West Street – Discharge of condition 17 (Travel Plan) of planning application S/1812/17/OL for outline planning application for up to 90 dwellings and associated infrastructure works (all matters reserved except for access)

7.1.2 S/0819/19/FL – 64 High Street – Demolition of existing thatched annex and erection of replacement single storey annex to the front of the property

7.2 SCDC Decision Notices

7.2.1 S/4773/18/FL – Orchard Farmhouse, Comberton Road – Demolition of existing ground floor extensions to be replaced with 2 storey side extensions – Permission refused.

7.3 Tree works

Tree works applications are now available to view on the SCDC portal.

The Parish Council now only needs to respond to tree works applications if the Council objects.

7.3.1 S/1020/19/TC – 3 Farmers End

8. Members' items and reports for information only unless otherwise stated

8.1 Church wall report^(MY)

8.2 Village Maintenance^(AT)

8.3 Highways^(AT)

8.4 Toft People's Hall^(JM)

8.5 Footpaths^(EM)

8.6 Defibrillator report^(PEE)

8.7 Toft website and emails – to consider a resident's suggestion that the Parish Council website and email move from a shared server to a virtual private server at a cost of approximately £250.00

Cllr Yeadon to report.

A resident has written:

“There have been increasing problems with email around "Toft" addresses, including the parish council addresses - I am copying Tricia on this as she has highlighted the issue.

The problem partly stems from the fact that the Toft (and Social Club) website is hosted on a shared server - so we are on a machine that hosts lots of other websites. As a result, our email "reputation" is only as good as the reputation of others on the same server machine.

One way to improve this would be to move to our own "virtual private server", over

which we would have full control. This is a sensible option other than the increased annual cost. Currently the cost is about 75-100 pound a year (I need to check exact figures) and this would increase to about 200 - 250 per year. I can put together more accurate figures and recommendations, but there is little point if the Parish Council is not happy with increasing its spend in this area.”

9. Closure of meeting

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Apr-19

Summary of previous month

Balance brought forward 67,860.86

Adjustments

Expenditure approved at previous / between meetings

LGS SERVICES	ADMIN SUPPORT	-479.49
LGS SERVICES	ADMIN SUPPORT	-432.89

Credits

Total Adjustments -912.38

Balance revised after adjustments £66,948.48

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	30,948.48	34,269.67	-3321.19
Nationwide BS	36,000.00	36,000.00	
Total	66,948.48	70,269.67	-3,321.19

Expenditure for approval

£

TOFT PEOPLES HALL	ROOM HIRE	15.00	
MADINGLEY MULCH	PLAY BARK	189.00	
	SALARY	58.12	
NEST	PENSION	57.96	<i>DD</i>
	<i>Sub-Total</i>	320.08	
	Balance C/F	66628.40	

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting