

**MINUTES OF THE 598th PARISH COUNCIL MEETING HELD IN TOFT PEOPLES' HALL
ON MONDAY JANUARY 8TH 2007**

PRESENT: Councillors P Gouldstone (Chairman); S Roberts & C Sinclair. District Councillor Robin Martlew. There were two members of the public in attendance.

Item	Content	Action
1.	<p>APOLOGIES FOR ABSENCE Apologies for absence were received from Cllrs G Norgett and S Jeffries.</p>	
2.	<p>MINUTES OF LAST MEETING AND ACTIONS OUTSTANDING</p> <ul style="list-style-type: none"> • Copies of the minutes of the meeting held on Monday 4th December 2006(M597) had been circulated and these were signed by the Chairman, Members having RESOLVED that these were a correct record. • Cllr Sinclair reported that Martin Sebborn had found members to join the steering group for the Parish Plan and that the date of their first meeting was shortly to be made known. It was therefore RESOLVED to thank Cllr Sinclair for this report, there being no other business in respect of the Parish Plan to discuss on the agenda. 	
3.	<p>OPEN SESSION The Chairman proposed that the meeting adjourn in order to hear representations from members of the public and it was RESOLVED to adjourn</p> <ul style="list-style-type: none"> • Mr John Sparkes brought to the Council's attention again the flooding on the High Street, currently extending from Beldhams Close to the Chapel and which caused footpath users to become soaked due to passing vehicles. He mentioned several stiles which were in need of repair, namely at Green Lane; at the Recreation area; at the top of the "Sand Path" and on Church Road. He further mentioned that 5-6 wheelbarrow loads of building rubble had been dumped on Green Lane and told the Council that bark chippings were needed at the School Lane kissing gate entrance to Home Meadow due to the mud there. Finally he mentioned that the guttering at the Tai Yuen restaurant was in need of attention as footpath users risked a soaking passing underneath. Mrs Coppin also mentioned the flooding in the High Street. She reported that the damaged bollards outside number four High Street had now been replaced by wooden posts. She told Members that the yellow patch of grass had returned on the green and mentioned that although not in our Parish, flooding at the junction of Long Road with Hardwick Road needed some attention by the Highways Section of the County Council. The Chairman thanked the members of the public for their comments and it was RESOLVED to re-convene. 	KAC
4.	<p>FEED BACK FROM CIRCULATION & CIRCULATION ARISING</p> <ul style="list-style-type: none"> • The Chairman told the Council that she had received copied correspondence between Mr Bennell and the Village College, Comberton, concerning litter. These were placed in circulation and it was RESOLVED to note the correspondence with thanks. • The Chairman also reported that she had received a letter from the residents of Cannors Close which advised that arrangements were being made to fell the dead elm in the close in the New Year. The letter was placed in the circulation bag and Councillors RESOLVED to note with thanks. 	

5.	<p>COUNTY & DISTRICT COUNCILLORS' REPORTS</p> <ul style="list-style-type: none"> District Cllr Robin Martlew reported that an obligatory tri-ennial survey was currently being conducted by the District Council with housing tenants, who were being offered the opportunity of dealing with a housing association. He also mentioned that the A428's new bridge at the Caldecote Roundabout was shortly to be opened. Finally, he answered questions about the A603 bridge over the M11, which he said had a structural defect which was making use of the cycle path unsafe. It was therefore <p>RESOLVED to thank the District Cllr for his report.</p>	
6.	<p>PLANNING</p> <ul style="list-style-type: none"> Members were presented with a copy of the revised plan for information only, for Extensions and conversions of existing stables and store Buildings to Holiday Unit/ B&B Accommodation or Managers Unit, at Bennell Farm, West Street, Comberton, by RWS Arnold, reference S/2313/05/F. Also the revised Planning Application S/1574/06/LB, Internal and external alterations at manor farmhouse, 15-17 Comberton Road. It was therefore <p>RESOLVED to note these with thanks.</p> <ul style="list-style-type: none"> Councillors heard about the District Council's consent for planning application reference 1574/06/LB, alterations at Manor Farmhouse, 15-17 Comberton Road, Toft by Mrs S Farman and refusal of consent for a conservatory at 3 Old Farm Court, for Mr & Mrs Oakes, reference S1978/06/F. It was therefore <p>RESOLVED to note these with thanks.</p> <ul style="list-style-type: none"> Councillors considered planning application S/2407/06/F, conversion of store building, rebuilding of stables and extensions to form holiday unit/B & B accommodation or Manager's Unit at Bennell Farm, West Street, Comberton and <p>RESOLVED to recommend approval with no further comment.</p>	KAC
7.	<p>HIGHWAYS</p> <ul style="list-style-type: none"> The Chairman had received a complaint about the footpath through the Toft Wood being used by a horse and trap and it was <p>RESOLVED that the Clerk should ask the Woodland Trust to install stakes to prevent this and that an item should be inserted in the Calendar to remind people that use of the footpaths in this manner was prohibited.</p>	KAC
8	<p>FOOTPATHS</p> <ul style="list-style-type: none"> The Clerk reported about the refurbishment of footpath signs by Brampton Parish Council. This had been carried out by the Council's ground staff. Cllr Sinclair offered to survey signage and stiles and create a schedule of work required in order that tendering for the work might take place. It was therefore <p>RESOLVED to thank Cllr Sinclair for this offer and consider quotations for the work at the next meeting.</p> <ul style="list-style-type: none"> The Clerk showed Councillors a catalogue of signage for the display of footpaths leaflets produced by company Insignia and it was <p>RESOLVED to consider a quotation for the supply of three of the model Interpretative 3.</p> <ul style="list-style-type: none"> Councillors heard that applications for funding from the Parish Paths Partnership Scheme were required by February 28th and it was <p>RESOLVED to consider this at the next meeting</p>	CS/ KAC KAC ALL

	<ul style="list-style-type: none"> The Chairman reported to the Council that a tree had fallen in Green Lane, although no action was necessary as this had already been removed. A stile which had broken down was considered to be the responsibility of Mr Mike Tebbit. It was therefore RESOLVED to contact Mr Tebbit to ask if he would undertake repairs to the stile and at the same time to enquire if he might address the muddiness at the kissing gate on School Lane accessing Home Meadow. Correspondence between the Countryside Access Team and Mr & Mrs J Moreton about Footpaths in Toft had been circulated and it was RESOLVED to note this with thanks 	KAC																		
9.	<p>VILLAGE MAINTENANCE</p> <ul style="list-style-type: none"> The Chairman had received a complaint about gravel chippings on the public footpath outside Old Manor Farm. It was therefore RESOLVED that the Clerk would contact the owners about this. 	KAC																		
10.	<p>TOFT PEOPLE'S HALL</p> <ul style="list-style-type: none"> Cllr Roberts mentioned that the racks for the display of information leaflets were to be installed shortly at the Hall. It was therefore RESOLVED to note this with thanks. 																			
11	<p>FINANCE The Clerk presented the following cheques for signature:</p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td>Herald Contract Services - November Grass Cut</td> <td>£235.00</td> </tr> <tr> <td></td> <td>Neptune Outdoor Furniture -Two Waste Bins</td> <td>£348.00</td> </tr> <tr> <td></td> <td>Ann Mitchell -Calendar Pages 2006</td> <td>£405.40</td> </tr> <tr> <td></td> <td>Karen Cameron – Clerks Salary</td> <td>£224.40</td> </tr> <tr> <td></td> <td>P J Whitehead – Recreation Area Grass Cutting</td> <td>£150.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> The Council received a report about expenditure & income from the Clerk which showed a total expenditure to date in the amount of £13063.40, income including reserves of £29,777.37 and a balance available totaling £16,713.97. It was therefore RESOLVED to note this with thanks. Members considered a final budget of expenditure for the financial year 2007/8. With a predicted balance at year end of £15,391.41, expenditure during 2007/8 totaling £17,695.00 and an income of £15,760.00, balances predicted at 31st March were £13,456.41. It was therefore RESOLVED to approve the budget as presented and to apply for a precept of £14,000 to South Cambs District Council. 	Cheque No	Details	Amount		Herald Contract Services - November Grass Cut	£235.00		Neptune Outdoor Furniture -Two Waste Bins	£348.00		Ann Mitchell -Calendar Pages 2006	£405.40		Karen Cameron – Clerks Salary	£224.40		P J Whitehead – Recreation Area Grass Cutting	£150.00	KAC
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12.	<p>STANDING ORDERS & OTHER ADMINISTRATION</p> <ul style="list-style-type: none"> Members heard about a change of local Police Community Support Officer to PC John Bunyan and it was RESOLVED to note this with thanks. Members considered celebrating the 600th meeting of the Parish Council and agreed that this would provide a good opportunity to fill the current vacancies. It was therefore RESOLVED to arrange an event on the Monday following the March meeting which would be open to the public, to advertise this in the Calendar and to invite past Members of the Council. 	KAC																		
13.	<p>SPORTS & LEISURE The Clerk reported that Rospa had been contacted and asked to carry out</p>																			

	the annual playground inspection. It was therefore RESOLVED to note this with thanks.	
14.	DATE AND AGENDA OF NEXT MEETING (February 5 th 2007)	